

SOUHSIDE SCHOOL DISTRICT BOARD OF TRUSTEES
4991 Southside Rd. Hollister, CA 95023
REGULAR MEETING: Wednesday, December. 18th, 2024
In-Person Meeting

MINUTES

ITEM I – Call to Order: 5:00pm

- a. Meeting called to order** at 5:03pm by Mike Ruth

Roll Call:

Board Members Present:

- Michael Ruth
- Aaron Kaelin
- Jessica Kim

Board Members Absent:

- Julio Salazar (5:31)

- Julie Corrigan

- b. Comments from the public – None**

- c. Recess to Closed Session 5:03**

ITEM II – Closed Session 5:00pm

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a. PERSONNEL - Closed Session Pursuant to Government Code Section 54957(b) & 54957.6(a)
 - 1. Certificated Sunshine Letter
 - 2. Classified Sunshine Letter
 - 3.
- b. ANTICIPATED LITIGATION (SIGNIFICANT EXPOSURE TO LITIGATION)
-Closed Session Pursuant to Government Code Section 54956.9(d)(2) or (3)
 - 1. Existing Facts and Circumstances related to Uniform Complaint

ITEM III Regular Session

- a. Roll Call – Closed Session ended at 6:00pm regular session started at 6:00pm**

Present:

- Michael Ruth
- Aaron Kaelin
- Jessica Kim

- Julio Salazar

Absent:

- Julie Corrigan

- b. Mr. Ruth reported that no action was taken in closed session.
- c. Pledge of Allegiance
- d. Approval of the Agenda–Mr. Schilling asked to add an item to the officer’s reports under facility report. Aaron Kaelin made the motion to approve the agenda, and was seconded by Jessica Kim and carried the following vote: Yes–4; No/Absent 1/Abstain – 0
- e. **Comments from the public** – Our Cafeteria Manager, Suzanne Yamanishi spoke and provided the board with updated service numbers from the meal program.

ITEM IV. New Board Members

- 1. Southside School Board New Members
 - a. Two Appointees by a majority vote each for four (4) year positions
 - 1. Mike Ruth
 - 2. Aaron Kaelin
 - b. Oath of office – Administered by John Schilling
 - c. Welcome new board member start date 12/18/24

ITEM V. – DISCUSSION / ACTION ITEMS

- a. Officers’ Report
 - 1. **Superintendent / Principal** –
 - a. Mr. Schilling informed the Board that through a board policy search on class size restrictions that the types of policy were identified. Policy based on equity, policy based on contract, and policy based on a number. Mr. Schilling will bring the language from the collective bargaining agreement to the next meeting. Mr. Kaelin asked about state adopted restrictions on class size.
 - b. Mr. Schilling informed the Board that Southside School, staff, students, and parents participated in the Lights on Parade on 11/30/24.
 - c. Mr. Schilling invited and informed the Board that the Southside holiday drama production was schedule for 12/19 at 7pm.
 - d. Mr. Schilling provided an update about the Southside discipline oversight commit and provided the board with handouts of the projects being worked on. Mr. Ruth asked for this item to be placed on the agenda for next meeting and asked for an update on the metrics of schoolwide discipline.
 - 2. Facility Report
 - a. Mr. schilling informed the Board that a fire alarm pull station sound box was being installed in Classroom A. The cost was \$975.00
 - d. Mr. Schilling informed the Board that we are repairing the Grease Trap in the cafeteria/kitchen exceeded the estimate and cost \$35,000.
 - e. Mr. Schilling informed the Board that the school was dealing with a feral cat issue.
 - d. Mr. Schilling informed the board that the HVAC compressor on the top of the gym failed and was going to cost \$5,000 to repair.

3. **Board Member Comments** – None
4. Board President Comment – No comment.
5. Parent Club – Mr. Schilling mentioned that the Parent Club was planning the father daughter dance, the mother son dance, and a family laser tag event in the spring.

ITEM V – CONSENT ITEMS

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

- a. Regular Board Meeting Minutes November 6th, 2024 as presented.
- b. Warrants report dated 11/1/24-11/23/24 through date range, as presented.

Mr. Ruth pointed out two errors in the minutes and asked they be corrected and brought back to the next meeting with corrections. Aaron Kaelin made the motion to approve the consent items with the corrections to the minutes and was seconded by Julio Salazar and carried the following vote: Yes – 4; No/Absent 1/Abstain – 0

ITEM VI – DISCUSSION/ACTION ITEMS

- a. First Interim Financial Report (ACTION) San Benito County office of Education Assistant Superintendent of Business Services, Shannon Hansen

Rationale: Local educational agencies (LEAs) are required to file two reports during the fiscal year (interim reports) on the status of the LEAs financial health. The first interim report is due December 15th for the period ending October 31. The second interim report is due March 17th for the period ending January 31st. County Superintendents are to report to the Superintendent of Public Instruction and the state Controller the certification for all districts in their county within 75 days after the close of the reporting period. The interim reports must include a certification of whether or not the LEA is able to meet its financial obligations. The certifications are classified as positive, qualified or negative. A positive certification is assigned when the district will meet its financial obligations for the current and two subsequent fiscal years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification is assigned when a district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year. In addition, the Superintendent of Public Instruction may reclassify the certification of any county office of education or reclassify a certification based upon an appeal of a school district in accordance with the above standards. Mr. Schilling mentioned that in the future there was a need to maintain an increased amount in fund 14, deferred maintenance, due the need to address facilities emergencies like the grease trap and compressor.

Aaron Kaelin made the motion to approve the first interim report and was seconded by Jessica Kim and carried the following vote: Yes – 4; No/Absent 1/Abstain – 0

- b. Approval of the Southside School District Board of Trustee organizational structure (ACTION)

Recommendation: Per education code 35143 the district is required to hold an annual organization meeting to determine, a President, a clerk and a representative to the annual meeting of the school district board of trustee representatives to the County Committee on School District Organization

Recommended Motion: That the Board of Education determine and approve the organizational structure of the board for the 2024-2025 school year for the positions of:

President: Mike Ruth

Vice President: Julie Corrigan

Clerk: John Schilling

County office representative: Julio Salazar

Aaron Kaelin made the motion to approve the Southside district organization structure for the 24-25 school year and was seconded by Jessica Kim and carried the following vote: Yes – 4; No/Absent 1/Abstain – 0

- c. Southside Developer Fee Report (ACTION)

Rationale: Annually all agencies collecting fees must make accounting information Publicly available, within 180 days from the end of the fiscal year. Every five years Agencies must hold a meeting to make findings regarding fees for the prior five years The report must be made publicly available 15 days prior to board action to adopt a resolution affirming the reported information and making necessary findings. Changes to the document have been included by the County office of Education to accurately reflect the expenses from the account over the past three year.

Jessica Kim made the motion to approve the Southside developer fee report and was seconded by Julio Salazar and carried the following vote: Yes – 4; No/Absent 1/Abstain – 0

- d. 2025-2026 Southside School Instructional Calendar Revision #2 (ACTION)

Rationale: The approved 2025-2026 instructional calendar is currently different from the Hollister High School calendar. The high school adjusted the 2025-2026 academic calendar for students in January of 2024. For the Southside academic calendar to mirror the high school changes were required primarily in the start date of school, recess dates in October, and Spring Break. Approval of this action would correct the differences and provide a similar but not exact calendar between Southside and Hollister High School.

Jessica Kim made the motion to approve the revised instructional calendar for the 2025-2026

school year and was seconded by Aaron Kaelin and carried the following vote: Yes – 4; No/Absent 1/Abstain – 0

e. Quarterly Investment of Funds report ending September 30th, 2024 (ACTION)

Recommendation: The submitted report was prepared by the County Treasurer and reflects the overall pool of funds invested of which Southside school is a part of.

Aaron Kaelin made the motion to approve the Surplus Items and was seconded by Jessica Kim and carried the following vote: Yes – 4; No/Absent 1/Abstain – 0

VII. Closing Items

- a. The next Regular Meeting of the Board is Wednesday January 8th, 2025, at 6:00pm
- b. Adjournment 7:12pm

Jesscia Kim made the motion to adjourn the meeting and was seconded by Aaron Kaelin and carried the following vote: Yes – 4; No/Absent 1/Abstain – 0

John Schilling, Superintendent/Principal
Southside School District

Mike Ruth, Board President
Southside School District, Board of Trustee