

**SOUHSIDE SCHOOL DISTRICT BOARD OF TRUSTEES**  
**4991 Southside Rd. Hollister, CA 95023**  
**REGULAR MEETING: Wednesday, October 2<sup>nd</sup>, 2024**  
**In-Person Meeting**

**MINUTES**

**ITEM I – Call to Order: 5:30pm**

- a. Meeting called to order at 5:30pm by Mike Ruth**

**Roll Call:**

Board Members Present:

Board Members Absent:

- Michael Ruth
- Aaron Kaelin
- Jessica Kim
- Julie Corrigan
- Julio Salazar

**ITEM II – Closed Session 5:31pm**

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a. PERSONNEL - Closed Session Pursuant to Government Code Section 54957(b) & 54957.6(a)
1. Certificated Sunshine Letter
  2. Superintendent / Principal Evaluation

**ITEM III**

- a. Roll Call – Closed Session ended at 6:00pm regular session started at 6:00pm**

**Present:**

**Absent:**

- Michael Ruth
- Aaron Kaelin
- Jessica Kim
- Julie Corrigan
- Julio Salazar

- b. Mr. Ruth reported that the board has given direction to the Superintendent to negotiate with SEA and that the board has agreed on the Superintendent evaluation document.**
- c. Pledge of Allegiance**
- d. Approval of the Agenda–Julie Corrigan made the motion to approve the agenda, removing Item C and was seconded by Julio Salazar and carried the following vote: Yes–5; No/Absent 0/Abstain – 0**

- e. **Comments from the public** – Suzanne Yamanishi informed the Board that a family, Tami Presser, donated a “Medivac” unit to the school that can be used for a student or adult who is choking. The unit is in the cafeteria.

**ITEM IV. – DISCUSSION / ACTION ITEMS**

a. Southside School Board Vacancy (ACTION)

- 1. Board appointment to a 2-year provisional term – Jessica Kim

Julie Corrigan made a motion to accept Mrs. Kim as a board member, Aaron Kaelin second the motion. Mr. Schilling read the oath of office with Mrs. Kim.

b. Officers’ Report

**1. Superintendent / Principal –**

- a. Mr. Schilling informed the board that they were still trying to locate the board policy that related to class size. He stated that Mr. Sanchez had been off campus.
- b. Mr. Schilling spoke to the Board about a Dance Program that can be offered to students and be paid by Prop 28 funds. It would be 8 weeks on Saturdays.
- c. Mr. Schilling updated the Board with current enrollment numbers.
- d. Lastly, Mr. Schilling provided the Board with a facility update.
  - a. Gym Painting \$7,500-\$10,000
  - b. Main Building tenting \$3,500-\$4,000
  - c. Fire alarm \$900
  - d. Grease Trap
  - e. Bathroom Stalls

**2. Board Member Comments – No comment**

**3. Board President Comment – No comment.**

- 4. Parent Club – Mr. Schilling mentioned that the Parent Club was doing the Debrito apples sales fundraiser.

**ITEM V – CONSENT ITEMS**

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

- a. Regular Board Meeting Minutes September 3<sup>rd</sup>, 2024, as presented.
- b. Warrants report dated 8/1/24-8/31/2024 through date range, as presented.
- c. Warrants reported dated 9/1/24-9/30/2024 through date range, as presented.

Jessica Kim made the motion to approve the consent items and was seconded by Julie Corrigan and carried the following vote: Yes – 5; No/Absent 0/Abstain – 0

**ITEM VI – DISCUSSION/ACTION ITEMS**

a. Southside Proposition 28 Arts and Music Funding Plan (ACTION)

Rationale: The proposition 28 Arts and Music in schools act provides funding for arts education. Each school is required to submit an annual board approved report that details the types of arts education programs funded by the program. The plan must identify the number of full-time equivalent (FTE) teachers, classified staff, teaching aides, and students served. The current plan focuses on a performing arts dance education program for the 2024-2025 school year. Mr. Schilling stated that the plan could be amended at any time.

Recommended Motion: That the board approve the Southside Prop 28 plan for the 2024-2025 school year.

Aaron Kaelin made the motion to approve the Southside Prop 28 plan for the 2024-2025 school year and was seconded by Jessica Kim and carried the following vote: Yes – 5; No/Absent 0/Abstain – 0

b. Southside Kitchen Grease Trap (ACTION)

Rationale: The grease trap in the Southside kitchen is the original container installed when the building was constructed. The trap is showing signs of deterioration and failure. To avoid extensive damage and possibly large costs to fix leaking and damage to the subfloor, it is recommended that we explore our options for replacement or repair. We are currently seeking bids for an assessment of the trap system and repair solutions. It is recommended based upon the extent of the possible damage that the district act quickly to avoid further damage or increase costs. It would be in the best interest of the district to approve advanced funding to allow for replacement or repair costs. An estimate of \$10,000 is recommended.

Recommended Motion: That the board approve the amount, not to exceed \$10,000, in emergency funds to address issues with the Southside grease trap.

Julio Salazar made the motion to approve the funding for the grease trap replacement not to exceed \$10,000 and was seconded by Julie Corrigan and carried the following vote: Yes – 5; No/Absent 0/Abstain –

d. Southside Parent Club School Connected Organization (ACTION)

Rationale: The Southside parent club school connected organization application for the 2024-2025 school year is needed to authorize the parent club as a partner organization to support the school. School connected organizations are organized and operate independent of the district. The district is not responsible for and assumes no liability for the programs, fundraising or other activities of a school connected organization.

Recommended Motion: That the board approve the Southside Parent Club school connected organization application for the 2024-2025 school year.

Julie Corrigan made a motion to approve the school connected organization application and that the Parent club needed to add Southside as the certificate holder as additionally insured on the Parent insurance policy. Jessica Kim seconded the motion and carried the following vote: Yes – 5; No/Absent 0/Abstain –

**VII. Closing Items**

- a. The next Regular Meeting of the Board is Wednesday November 6<sup>th</sup> 2024, at 6:00pm
- b. Adjournment 6:49pm

Aaron Kaelin made the motion to adjourn the meeting and was seconded by Julio Salazar and carried the following vote: Yes – 5; No/Absent 0/Abstain – 0

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John Schilling, Superintendent/Principal  
Southside School District

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Mike Ruth, Board President  
Southside School District, Board of Trustee