

**SOUHSIDE SCHOOL DISTRICT BOARD OF TRUSTEES**  
**4991 Southside Rd. Hollister, CA 95023**  
**REGULAR MEETING: Wednesday, Sept. 4<sup>th</sup>, 2024**  
**In-Person Meeting**

**MINUTES**

**ITEM I – Call to Order: 5:30pm**

- a. Meeting called to order at 5:31pm by Mike Ruth**

**Roll Call:**

Board Members Present:

Board Members Absent:

- Michael Ruth
- Aaron Kaelin
- Jessica Kim
- Julie Corrigan
- Julio Salazar (5:37pm)

- b. Comments from the public – Mrs. Gregory spoke about the number of students in the classrooms. She indicated it is a concern and she believed we had a policy with capping the student classroom number to twenty-eight. She thinks the policy has been lost and would like to reestablish it for the following school year. She also mentioned that migrant students are no longer leaving in November.**
- c. Closed Session resumed at 5:36pm**

**ITEM II – Closed Session 5:30pm**

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a. PERSONNEL - Closed Session Pursuant to Government Code Section 54957(b) & 54957.6(a)**
1. Public Employee Appointment – 8<sup>th</sup> Grade position
  2. Superintendent / Principal Evaluation

**ITEM III**

- a. Roll Call – Closed Session ended at 5:58pm regular session started at 5:59pm**

**Present:**

**Absent:**

- Michael Ruth
- Aaron Kaelin
- Jessica Kim
- Julie Corrigan
- Julio Salazar

- b. Mr. Ruth reported that no action was taken in closed session.**

- c. Pledge of Allegiance
- d. Approval of the Agenda–Julie Corrigan made the motion to approve the agenda, removing Item C and was seconded by Julio Salazar and carried the following vote: Yes–5; No/Absent 0/Abstain – 0
- e. **Comments from the public** – Suzanne Yamanishi informed the Board that she now has a new walk-in freezer. Her freezer in the kitchen stopped working and she had to purchase a new one. She also mentioned that she hired 2 new people to work in the kitchen and she believed she hired the right people since they stepped up to manage the kitchen while she was out with COVID for a week.

**ITEM IV. – DISCUSSION / ACTION ITEMS**

**a. Officers’ Report**

**1. Superintendent / Principal –**

- a. Mr. Schilling informed the Board that our enrollment is at 267. Higher than previous years.
- b. Mr. Schilling spoke to the Board about a Dance Program that can be offered to students and be paid by Prop 28 funds. It would be 8 weeks on Saturdays. Mr. Schilling sent out a survey to parents to determine the interest of students. He thanked Mrs. Kim for the recommendation.
- c. Mr. Schilling stated that Back to School Night was a success. We had an open format with no schedule. Parents were able to visit all the classrooms. The Parent Club had a taco truck and Ohana Shaved Ice for sale.
- d. Mr. Schilling informed the Board that on the first day of school students were able to visit different departments of the school. They were able to see how things ran in the kitchen, office and outside. This was only offered to the upper grades. The low-grade teachers discussed these things in the classroom.
- e. Mr. Schilling informed the Board that we would be having a Patriotic Day on 9/11 with the VFW presenting the Flags and Boys Scouts doing an open ceremony that would take about 20 minutes. The ceremony started at 8am.
- f. Lastly, Mr. Schilling informed the Board that the YMCA Program will be continuing. YMCA Program runs Mon. thru Friday from 2:15pm to 5pm.

- 2. **Board Member Comments** – Mr. Salazar shared that he bought two signs for our entry and exit areas and asked when those signs would be installed. Mr. Schilling informed the Board that he and Mr. Sanchez walked around to see where those could be placed.
- 3. Board President Comment – No comment.
- 4. Parent Club – Mr. Schilling mentioned that the Parent Club had a table set up on the first day of school to welcome parents back. On Back to School Night, they set up signup sheets for parents to volunteer. He also informed that they will be hosting a Movie Night on 9/20/2024.

**ITEM V – CONSENT ITEMS**

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

- a. Regular Board Meeting Minutes July 3<sup>rd</sup>, 2024, as presented.
- b. Warrants report dated 7/1/24-7/31/2024 through date range, as presented.
- c. Warrants reported dated 8/1/24-8/30/2024 were removed from the agenda. Mr. Schilling did not receive warrants on time.

Aaron Kaelin made the motion to approve the consent items and was seconded by Jessica Kim and carried the following vote: Yes – 5; No/Absent 0/Abstain – 0

**ITEM VI – DISCUSSION/ACTION ITEMS**

- a. Consolidated Application Southside School District (ACTION)

Rationale: The Consolidated Application (Con-App) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts and charter schools throughout California. Annually, each May, each local educational agency submits the spring release of the application to document participation in these programs and provide assurances the district will comply with the legal requirements of each program. Program entitlements are determined by the formulas contained in the laws that create the programs.

Recommended Motion: Approval of the Con-App for the 2024-2025 school year.

Aaron Kaelin made the motion to approve the Consolidated Application Southside School District and was seconded by Julie Corrigan and carried the following vote: Yes – 5; No/Absent 0/Abstain – 0

- b. Contract for Services: Dannis Woliver Kelley (DWK) (ACTION)

Rationale: In order to protect the interests of the organization and minimize the impact of future litigation that might impact the Southside School district, it is recommended. Southside re-enter into a contract for legal consulting services. DWK legal consulting services are for district protection for possible litigation rather than the contract with Lozano Smith retained for consultation of future community developments impacting the district. The new contract for DWK is needed for legal expertise to advise the district on future agreements and disputes. Legal consulting services are needed to review and advise the district on investigations, binding agreements, public relations, consulting, financial matters, budgeting, facility bonds and other services upon request. This is a renewal of the contract from May 2022.

Julie Corrigan made the motion to approve the contract for Dannis Woliver Kelley (DWK) and was seconded by Aaron Kaelin and carried the following vote: Yes – 5; No/Absent 0/Abstain –

c. Southside Attendance Improvement Program (DISCUSSION)

Rationale: The board review and discuss the draft attendance improvement plan.

This was the first read for the Board.

d. Sufficiency of Instructional Materials Resolution #24.25.05 (ACTION)

Rationale: Per Education Code Section 60119, the governing board will hold a public hearing regarding the sufficiency or insufficiency of instructional materials

Recommendation: The submitted report indicates that there are sufficient textbooks for all students in the Southside Elementary School District, therefore, it is respectfully recommended that the Board of Education approve Resolution No. 24.25.05 regarding Sufficiency of Instructional Materials.

Regular Session was closed at 6:36pm open to the public at 6:36pm and reopen regular session at 6:37pm

Jessica Kim made the motion to approve the Sufficiency of Instructional Materials Resolution #24.25.05 with the correction of the correct name to the eighth-grade math textbook and was seconded by Aaron Kaelin and carried the following vote: Yes –5; No/Absent 0/Abstain – 0

e. Quarterly Investment of Funds Report ending June 30<sup>th</sup>, 2024 (ACTION)

Rationale: The report and subsequent quarterly reports are required to go to the board for review and acceptance and should be documented as an action item in the board minutes.

Recommended Motion: That the Board of Education review and accept the Quarterly Investment of Funds Report ending June 30<sup>th</sup>, 2024.

Julie Corrigan made the motion to approve the Quarterly Investment of Funds Report ending June 30<sup>th</sup>, 2024 and was seconded by Jessica Kim and carried the following vote: Yes – 5; No/Absent 0/Abstain – 0

f. Southside School 2023-2024 Unaudited Actuals (ACTION)

Rationale: The Unaudited Actuals report is the final summary report of the financial activity for the district from the 2023-2024 school year. The report reflects the overall fiscal status of the district from the prior school year to include all payable and receivable, categorical awards, program compliance information, completed as a part of the closing financial records for the year. The presentation and approval of the report is required by the State as a part of the annual reporting cycle.

Recommended Motion: That the Board of Education review and approve the 2023-2024 Unaudited Actuals Report as presented.

Aaron Kaelin made the motion to approve the Southside School 2023-2024 Unaudited Actuals and was seconded by Jessica Kim and carried the following vote: Yes –5; No/Absent 0/Abstain – 0

g. GANN Limit 2024-2025 – Resolution #24-25-06 (ACTION)

Rationale: Proposition 4 passed in 1979, more commonly called the GANN amendment, established provisions for maximum appropriation limits for public agencies. The Southside school district must establish a GANN limit for the 2023-2024 school year and a projection for the 2024-2025 school year. This resolution will provide public notice that the calculations and documentation of the GANN limits for the 2023-2024 and 2024-2025 school years are made in accord with applicable constitutional law.

Recommended Motion: That the board move to approve Southside school district resolution #24-25-06.

Julie Corrigan made the motion to approve the GANN Limit 2024-2025 Resolution #25-25-06 and was seconded by Julio Salazar and carried the following vote: Yes –5; No/Absent 0/Abstain – 0

h. Local Control Accountability Plan (LCAP) 2024-2025 & The 2023-2024 Local Control Accountability Plan Annual Update (ACTION) (Revision)

Rationale: Approve the Southside School 2024-2025 LCAP & The 2023-2024 Local Control Accountability Plan Annual Update with suggested edits and corrections.

Recommended Motion: Approve the 2024-2025 LCAP and the 2023-2024 Local Control Accountability Plan Annual Update.

Aaron Kaelin made the motion to approve the Local Control Accountability Plan (LCAP) & the 2023-2024 Local Accountability Plan Annual Update and was seconded by Julio Salazar and carried the following vote: Yes –5; No/Absent 0/Abstain – 0

i. SEA Sunshine Proposal for 2024-2025 (ACTION)

Rationale: Per the collective bargaining agreement with the Southside Educator's Association (SEA), the association is to submit a sunshine proposal to the board of education at the start of the negotiation cycle. The board is to review the proposal and then authorize the Superintendent/Principal to begin the negotiations with SEA for the contract year.

Recommended Motion: Review and accept the Sunshine proposal from the SEA and authorize the Superintendent to begin the negotiations.

Julie Corrigan made the motion to review and accept the Sunshine proposal from the SEA and authorize the Superintendent to begin negotiations and was seconded by Jessica Kim and carried the following vote: Yes –5; No/Absent 0/Abstain – 0

- j. Public Notice of Intent to Employ Mrs. Jilissa Phillips in the Certificated Position for eighth grade for the 2024-2025 School year. (ACTION)

Rationale: The district has completed a search for an eighth-grade teacher for the 2024-2025 school year. The search includes the usual recruitment efforts expected for an open position. The district has selected Mrs. Phillips for the position.

Recommended Motion: Approve Mrs. Jilissa Phillips for the Certificated position in eighth grade for the 2024-2025 school year.

Julio Salazar made the motion to approve Mrs. Jilissa Phillips for the Certificated position in the eighth grade for the 2024-2025 school year and was seconded by Jessica Kim and carried the following vote: Yes –5; No/Absent 0/Abstain – 0

### **VII. Closing Items**

- a. The next Regular Meeting of the Board is Wednesday October 2<sup>nd</sup>, 2024, at 6:00pm
- b. Adjournment 7:03pm

Jessica Kim made the motion to adjourn the meeting and was seconded by Aaron Kaelin and carried the following vote: Yes – 5; No/Absent 0/Abstain – 0

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John Schilling, Superintendent/Principal  
Southside School District

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Mike Ruth, Board President  
Southside School District, Board of Trustee