

**SOUHSIDE SCHOOL DISTRICT BOARD OF TRUSTEES**  
**4991 Southside Rd. Hollister, CA 95023**  
**REGULAR MEETING: Wednesday, June 6<sup>th</sup>, 2024**  
**In-Person Meeting**

**MINUTES**

**ITEM I – Call to Order: 5:30pm**

- a. Meeting called to order** at 5:39pm by Julie Corrigan

**Roll Call:**

Board Members Present:

Board Members Absent:

Michael Ruth

- Aaron Kaelin

Jessica Kim

- Julie Corrigan
- Julio Salazar

- b. Comments from public** – Mrs. Yamanishi said that she will have the end of the year kitchen numbers ready for the next meeting and said that the kitchen brought in \$200,000 in funds. She did not know how much was spent. She provided an update on the freezer project and thought that the project would be moving forward in June or July. She said there would be an additional expense for the fence work, but funds were set aside for that. Lastly, she mentioned that classified staff was still focused on the sunshine letter.

- c. Closed Session** 5:44pm

**ITEM II – Closed Session 5:30pm**

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a. Personnel** – Closed Session Pursuant to Government Code Section 54957 & 54957.6(a)

1. Conference with Labor Negotiator - Classified “Sunshine Letter”

**ITEM III**

- a. Roll Call** – Closed Session ended at 6:00pm regular session started at 6:00pm

**Present:**

**Absent:**

Michael Ruth

- Aaron Kaelin

Jessica Kim

- Julie Corrigan
- Julio Salazar

- b. Mrs. Corrigan reported that no action was taken in closed session.
- c. Pledge of Allegiance
- d. Approval of the Agenda –Mr. Schilling stated that the board will need to review the next board meeting date in July. Aaron Kaelin made the motion to approve the agenda and was seconded by Julio Salazar and carried the following vote: Yes – 3; No/Absent 2/Abstain – 0
- e. Special Community Presentation – Migrant Education Region 1 Administration presentation on the federal migrant programs. The Region 1 Director of migrant education and staff provided an overview presentation of the migrant program to the board. Mr. Salazar asked question to the director about parent nights, transportation, and about Spring Grove being a district of service for migrant education.
- f. **Comments from the public** – No comments

**ITEM V. – DISCUSSION / ACTION ITEMS**

- a. Officers’ Report
  - 1. **Superintendent / Principal** –
    - a. Mr. Schilling briefly talked about the promotion of student in 2024
    - b. Mr. Schilling the summer school program, transportation, and enrollment.
  - 2. **Board Member Comments** – Mr. Kaelin said thank you for providing the Region 1 migrant education presentation.
  - 3. Board President Comment – No comment
  - 4. Parent Club – Mr. Schilling mention that the parent club was done after PlayDay.

**ITEM V – CONSENT ITEMS**

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

- a. Special Board Meeting Minutes May 29<sup>th</sup>, 2024, as presented.
- b. Warrants report dated 5/1/24-5/31/24 through date range, as presented.

Aaron Kaelin made the motion to approve the consent items and was seconded by Julio Salazar and carried the following vote: Yes – 3; No/Absent 2/Abstain – 0

**ITEM VI – DISCUSSION/ACTION ITEMS**

- a. Local Control Accountability Plan (LCAP) 2024-2025 & The 2023-2024 Local Control Accountability Plan Annual Update (ACTION)

Rationale: Approve the Southside School 2024-2025 LCAP & The 2023-2024 Local

Control Accountability Plan Annual Update.

Julio Salazar made the motion to approve the Local Control Accountability Plan (LCAP) 2024-2025 & The 2023-2024 Local Control Accountability Plan Annual Update and was seconded by Aaron Kaelin and carried the following vote: Yes – 3; No/Absent 2/Abstain – 0

- b. 2024-2025 LCFF Budget Overview for Parents & The 2024-2025 Southside School Budget (ACTION)

Rationale: Approve the 2024-2025 LCFF Budget Overview for Parents & The 2024-2025 Southside School Budget

Aaron Kaelin made the motion to approve the 2024-2025 LCFF Budget Overview for Parents & The 2024-2025 Southside School Budget and was seconded by Julio Salazar and carried the following vote: Yes – 3; No/Absent 2/Abstain – 0

- c. Memorandum of Understanding (MOU) San Benito County office of Education (SBCOE) and Southside School District for the 2024-2025 school year for the following services: Year End Budget Transfers, Resolution to Transport Warrants, and Authorized Signatures (ACTION)

Rationale: The purpose of the MOU's is to define the scope and cost of the partnership between the SBCOE and the district as it relates to Year End Budget Transfers, Resolution to Transport Warrants, and Authorized Signatures. The SBCOE will act as the service provider for the district and the specified programs identified in the resolutions and agreements. The terms of the MOU's will be valid based upon the terms of the agreements.

Recommendation: Approve the 2024-2025 MOU's between the SBCOE and the Southside school district for:

- A. Resolution to Transport Warrants (\$0)
- B. Authorized Signatures (\$0)
- C. Technology MOU (\$17,935)
- D. Fingerprint MOU (\$100)
- E. Teacher induction MOU (\$2,000 per teacher)
- F. Mental Health Services MOU (\$3,500)
- G. QSS Systems MOU (\$5,000)
- H. Educational Services & Human Resources MOU (\$2,650 ES, \$3,650 HR = \$6,300)
- I. External Accounting Services MOU (\$7,900)
- J. Special Education Programs and Services MOU (\$ Determined by program participation)
- K. Special Education Transportation MOU (\$ Determined by program participation)
- L. Student Transfers Alternative Programs MOU

(\$ Determined by program participation)

Aaron Kaelin made the motion to approve the 2024-2025 MOU's between the SBCOE and the Southside school district and was seconded by Julio Salazar and carried the following vote: Yes – 3; No/Absent 2/Abstain – 0

d. Quarterly Investment of Funds report ending March 31<sup>st</sup>, 2024 (ACTION)

Rationale: The report and subsequent quarterly reports are required to go to the board for review and acceptance and should be documented as an action item in the board minutes.

Aaron Kaelin made the motion to approve the Quarterly Investment of Funds report ending March 31<sup>st</sup>, 2024, and was seconded by Julio Salazar and carried the following vote: Yes – 3; No/Absent 2/Abstain – 0

**VII. Closing Items**

- a. The next Regular Meeting of the board is Thursday July 3<sup>rd</sup> or 10<sup>th</sup> 2024, at 6:00pm
- b. Adjournment 6:57pm

Aaron Kaelin made the motion to adjourn the meeting and was seconded by Julio Salazar and carried the following vote: Yes – 3; No/Absent 2/Abstain – 0

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John Schilling, Superintendent/Principal  
Southside School District

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Julie Corrigan, Board Vice President  
Southside School District, Board of Trustee